

# Certificate of Registration



This is to certify that the Environmental Management System of

**MET Consultancy Group**

Southgate House, Pontefract Road, Leeds, West Yorkshire, LS10 1SW

applicable to

**Topographical surveys, measured building surveys and conditioned surveys, engineering activities including structural appraisal and design, traffic studies, drainage design, highways design and site supervision**

has been assessed and registered by NQA against the provisions of

**BS EN ISO 14001 : 2004**

This registration is subject to the company maintaining an environmental management system, to the above standard, which will be monitored by NQA.

A handwritten signature in black ink, appearing to read 'C. G. Jones', is written over the large, faint 'nqa' watermark in the background.

Head of NQA

Certificate No:  
Date:  
Valid Until:

E 1884  
16 December 2008  
16 December 2011



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# MET CONSULTANCY GROUP

## ENVIRONMENTAL / QUALITY MANUAL / PROCEDURES

Issue: 6 Date: March 2009

### APPENDIX 4.2A POLICY STATEMENT: – ENVIRONMENTAL STANDARD, ISO 14001

#### MANAGEMENT PROGRAMME & POLICY

THE MET CONSULTANCY GROUP are committed to continually reduce the impact of our business on the environment and the Companies within the Group provide the following services:

Topographical surveys, measured building surveys and geophysical investigations with a provision for and condition surveys in relation to social housing., Design and supervision services as Consulting Engineers and cover a wide range of disciplines including Structural Appraisal, Site investigations, Land Feasibility Studies, Traffic Studies, Environmental Impact Assessments, Structural Design, Drainage Design, Highway Design, Road Improvements, Contract Documentation / Administration, Project Management / Site Supervision.

The Group with its highly qualified staff, sophisticated CAD design facilities and computerised equipment, coupled with its dedication to quality offer a complete service for all civil and structural design consultancy needs

Our Management Programme addresses the significant environmental issues, and sets out the actions required to attain continual improvement in our environmental performance and the next revision will address any significant changes to our operations

#### Environmental Issues

We have environmental issues to address on an on-going basis and we have identified a number of issues as being significant with respect to the environment both locally and on a wider scale:

- **Office Consumables & Stationery**

The impact of office consumables & stationery on the worlds resources i.e. timber, plastic we have decided that the products used will be from managed and sustained sources and use the computer system to store and record information instead of paper.

- **Utilities /Fuel**

Where we consume fuel, energy and water and will try to improve efficiency in all these areas.

- **Waste**

We strive to reduce waste to a minimum, where unavoidable waste is produced, we ensure it is recycled or disposed of by reputable, specialist waste sub-contractors. and seek to work with them to improve our performance.

#### Environmental Policy

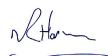
The abilities and security of the MET CONSULTANCY GROUP and everyone associated with them ultimately depends on its ability to provide services within an environmentally sound framework for setting and reviewing targets as part of a continuous improvement programme which meets the requirements of ISO 14001 and covers all our operations.

It is the policy of MET CONSULTANCY GROUP to:

- Prevent pollution, comply with current national legislation. & EC Regulations
- Minimise waste and the consumption of resources, materials, fuel and energy.
- Foster a sense of responsibility for the environment amongst our staff and subcontractors.
- Assess, monitor and where possible reduce to a minimum the impact of our activities on the environment.
- Ensure all waste generated is, where possible, re-cycled or disposed of responsibly.
- Minimise the environmental effects of materials sourcing by evaluating the probity of our suppliers
- Environmental objectives are set monitored and then reviewed at Management Review meetings and management ensure they are known to all employees.
- Maintain a system to detect deviations from our policy / targets and to respond with suitable actions.
- Continually strive to improve our performance and prevent pollution.
- Ensure that all staff and subcontractors act in accordance with the policy and comply with the requirements of ISO 14001

This policy will be reviewed at each Management Review meeting and is updated as required to meet changing circumstances.

Signed



**Neil Harvey**  
**Chairman**